

DRAFT MINUTES

SANDHURST PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 JUNE 2021 AT THE VILLAGE HALL

Chair Cllr R. Davies (RD)

In attendance Cllr's R. Elliott(RE) , D. Wilkins(DW), K. Wood(KW) and M. Williams(MW).

J. Robinson (Footpaths)

Clerk P.Langley

Members of the Public 3

01.06.21 RD welcomed all to the Meeting and introduced the Clerk to Members of the Public.

02.06.21 Apologies – None.

03.06.21 Requests for Dispensation or other Declarations of Members Interests – None declared

04.06.21 Minutes of the Previous Meeting held on 4 May 2021.

These having been circulated were approved by all and were signed by RD.

05.06.21 Matters Arising (not covered by an Agenda item). RE raised the following issue with RD about why the Planning application 21/00191/FUL comments, submitted to Tewkesbury BC had been withdrawn due to a declaration of Members Interest which had come to light after the Meeting on 12 April. RD explained that he dealt with DW concerning renting land and other matters which should have been declared at the previous meeting. RE sought an explanation from RD. RD then left the Meeting which continued with RE taking the chair until RD returned. A discussion took place and the issue of declaration of Members interests will be investigated further by the Clerk.

MW spoke about the grass cutting which KW would deal with. The Recreation Gate needed to be installed and it was agreed to seek a quote from Trevor Humphris.

Telephone box damage to 3 panes of glass MW would deal.

06.06.21 Public Participation – None.

07.06.21 County Councillor Report - Not attending.

08.06.21 Borough Councillor Report – Would interact on matters during the Meeting. Base Lane still had a problem with flooding and the Highways would be contacted.

09.06.21 Finance Report - The accounts had been circulated and were agreed. Cheques 746,747 and 748 had been approved by Cllrs after the 4 May Meeting to avoid charges. Cheque 749 and 750 were approved at the Meeting. Invoices were signed along with the Bank statement. The Bank Account Balance was checked and agreed with the Finance Report document.

Cheques for Payment Approval			
746 Greenfields	Approved 19/5		£228.00
747 Salary	Approved 16/5		£140.03
748 Insurance	Approved 19/5		£226.41
749 Defibrillator	For Approval		£215.45
750 Salary	For Approval		£155.19
BANK BALANCE			
3 May	Opening Balance	£11108.93	
	Cheques Banked	£430.99	
28 May	Closing Balance	£10677.94	
Outstanding Cheques			
Balance		£10677.94	
748 Insurance		£226.41	
	Available Balance	£10451.53	
	Cheques to be Banked		£370.64
	Balance		£10080.89

10.06.21 Parish Meetings- Village Hall had been booked for September Meeting. No August Meeting.

11.06.21 Internal Audit - The Clerk explained that the audit had recently happened on 2 June and would circulate the document.

12.06.21 Asset Register – No change.

13.06.21 Planning -- Tewkesbury 21/006644?FUL Erection of a two-storey front and side extension. Hazel Cottage, Sandhurst Lane, Sandhurst. Details had been circulated and were approved by all Cllr's.

14.06.21 Standing Items – Village Green and Recreation Ground. The auditor had advised that an inspection was needed, and monthly checks of the play area should be undertaken. Cllr Wood agreed to this.

The Clerk would deal with getting a quote from a qualified inspector to undertake a yearly inspection.

15.06.21 Footpath Report - Work was being carried out on the Severn Way footpath. ESA25 Rear of Gardiners Farm with the gate having barbed wire on it would be dealt with by RD speaking with the landowner.

16.06.21 Clerk Report – The Agar was complete and would be posted on the Website. Insurance had been agreed by Cllr’s for 3 years. Defibrillator had new Batteries and Pads to be replaced in November.

Contract – RD spoke about the hard work that the Clerk had undertaken since being appointed with all councillors thanking the clerk. RD recommended an increase in salary which RE would investigate.

The Clerk thanked the Cllr’s for their kind comments.

17.06.21 Correspondence – Defibrillator registered on National database ‘The Circuit’. GAPTC Executive Committee vacancy was discussed, the Clerk would send the nomination to GAPTC.

NHS Social Care & Frontline Workers Day 5 July would see 11am Two Minute Silence and 1pm Nations Toast.

18.06.21 Any other Business - MW would be looking out for any fly tipping issues. Unauthorised erection of steel framed building at Ronsons Upper Parting Works Sandhurst Lane was being investigated.

19.08.21 Date /Time of Next Meeting - Monday 5 July 2021 at the Village Hall at 7.30pm.

The Chairman closed the Meeting at 8.23pm.

Signature of Chair.....

Date.....