

MINUTES OF THE MEETING OF THE PARISH COUNCIL OF SANDHURST HELD REMOTELY ON 6th JULY 2020

Councillors

R Davies RD

R Elliott RE

D Wilkins DW

K Wood KW

In Attendance

Clerk - P Clarke

Public -John Robinson JR - Footpath Officer

01.07.20 APOLOGIES

Apologies were received from C.Cllr Awford and Cllr Williams

**02.07.20 REQUESTS FOR DISPENSATION OR OTHER DECLARATIONS OF MEMBERS INTERESTS
RD - 20/00533/FUL DESCRIPTION**

03.07.20 MINUTES OF MEETING HELD ON 1st June 2020

Minutes were agreed, to be signed at next meeting

04.07.20 MATTERS ARISING

NONE

05.07.20 COUNTY COUNCILLOR REPORT

NONE

06.07.20 BOROUGH COUNCILLOR REPORT

NONE

07.07.20 FINANCE REPORT

Clerk had forwarded Bank Reconciliation to members, this was agreed

08.07.20 To Agree annual Governance and Accountability Return 2019/20

8.1 Section 1 Annual Governance Statement

Members considered each heading and it was agreed

8.2 Section 2 Accounting Statement

This was agreed

8.3 Certificate of Exemption Part 2

This was agreed

RD to sign copies and return to Clerk

09.07.20 ACCOUNTS FOR PAYMENT

Cheques to the value of £850.33 were agreed

715	23.25
716	307.48
717	165.00
718	354.60

10.07.20 PLANNING

20/00473/APP DESCRIPTION: Reserved matters approval (access, layout, scale, appearance, landscaping) for 5 residential units, public open space, and drainage infrastructure pursuant to outline permission 15/01149/OUT
LOCATION: Land At Twigworth

NOTED

20/00472/APP DESCRIPTION: Reserved matters approval (access, layout, scale, appearance, landscaping) for public open space (including formal sports area and MUGA); changing room building and car park; and infrastructure. LOCATION: Land At Twigworth,

NOTED

20/00524/APP DESCRIPTION: Approval of Reserved Matters (Access, Appearance, Landscaping, Layout and Scale) comprising Phase 1b of Outline Permission Ref: 15/01149/OUT for the erection of 154no. dwellings and associated public open space, engineering operations, drainage infrastructure and landscaping. LOCATION: Land At Twigworth

IT WAS ALSO NOTED THESE AREAS ARE SUBJECT TO FLOODING

20/00533/FUL DESCRIPTION: Removal of existing conservatory and erection of a garden room LOCATION: Elizabeth's Orchard, Sandhurst Lane

RD DECLARED AN INTEREST

Members had no objection and considered it to be an improvement

Decision: 20/00262/FUL DESCRIPTION OF DEVT. Erection of a single storey side and rear extension LOCATION Kenbercill Cottage The Green Sandhurst

NOTED

11.07.20 STANDING ITEMS
Village green

NO UPDATE

Recreation Ground

Playing field is open as gate has been smashed – discussion covered how to restrict access including putting in metal posts, and letting the area grow to become a meadow as it is not used for recreation. RD will look at lockable metal post but feels they will still be driven over; will discuss alternatives with contractor **A: RD**

12.07.20 FOOTPATHS

JR circulated report to members (attached)

- Members agreed to order further kissing gate from PROW **A Clerk**
- Donation received from Cricket Club for kissing gate
- Stiles need repairing but unsure of responsibility
- Agreed the kissing gate adjacent to the first hedge in from Base Lane on the Gloucestershire Way ESA 34 should be kept open even if it is not used
- PROW will put in a gate on permissive path, JR will do a further letter to inform Landowner, JR will draft to Clerk to send to RD
- ESA 29 and 30 – gate needs attention – JR to ask tenant in first instance
- The Finger post on the same land is not by gate but there is an alternative 2-3 metres away, which can be used, but a stile could be put in place. JR has discussed alternatives, it could be mended, JR to ask PROW for opinion on best way of dealing with it - not a big issue but not correct
- Bridleway over hill – RD will discuss with landowner putting up polite signs
- Spare kissing gate at roadway lane area is now open plan, and fencing is removed at end of lane, it is still a road but no fencing. It has stopped fly tipping and vandalism and is an improvement, RD could reuse it on the Severn Way

- ESA 19 Entrance from Mussel End. 2 footpaths cross - useful to have a way post but there is concern on cattle using it, agreed to put stile in first
- DW will look into footpath guide

13.07.20 CORRESPONDENCE

Emailed out

14.07.20 WINTER UPDATES 2020

To agree details on form and to ask contractor if he wants salt delivered

A: Clerk

15.07.20 WEBSITE ACCESSIBILITY COMPLIANCE

Clerk has raised with website provider

16.07.20 CLERK VACANCY

Clerk has handed in her resignation :

Post to be advertised: GAPTC; Parish magazine; Facebook

Applications in by end of July– Interview Monday 10th August

Parish Council meeting moved to 1 September so Clerk can handover

17.07.20 PARISHIONERS QUESTIONS

Bench on village green needs improvement

Members to view on site

Future Agenda Item

18.07.20 ANY OTHER BUSINESS FOR INFORMATION OR FOR FUTURE DISCUSSION

Bench on village green needs improvement

19.07.20 DATE AND TIME OF NEXT MEETING

Tuesday 1st September 2020

No further business and the meeting ended at 20.45

Signature of Chair.....

Date.....

John Robinson's DRAFT notes on the third video meeting of Sandhurst Parish Council Footpath Report item 12 on Monday 6 July 2020

Words in italics were not mentioned in Council but are pertinent to these notes.

Meeting attended by, Rob Davies, Rosemary Elliott, Debbie Wilkins, Karen Wood, and Pauline Clarke

My July report had been circulated to all members

The Chairman, Rob Davies welcomed everyone.

Recommendations

Members noted:

- 1) The report and the actions that were being taken by individual members.
- 2) The need to make comments asap. about any matter of concern to RD or RE.
- 3) Agreed to order a further kissing gate at a cost of no more than £150.97. See recommendation 9 below.
- 4) Approved the continuation of the Chairman and Vice Chairman taking any action necessary in these uncertain times of COVID-19.

Kissing Gate North of Ronson's on Severn Way

5) Agreed that mention could be made of this kissing gate to JK when writing to him regarding the item below

Action JPR

Land to the South of the Parish

ESA 23 first hedge in from the Pound, Sandhurst Lane

Members noted that an order for a replacement gate needed to the bridge over the Broadboard Brook had been placed by PROW with their contractor but the contractor has not yet said when it can be done. JK has requested that this work be completed before the work on the permissive footpath is commenced.

6) Members instructed JPR to alter the draft letter already considered by Hilary Grace (HG), RD and RE to include a reference to the above paragraph. This letter could also make reference to the kissing gate completion north of Ronson's. This draft letter is to be sent to PC for signing by RD.

Action JPR

Work outstanding during November 2019

7) Entrance to ESA 19 Mussel End (SM's land) Members asked that HG be asked for her advice on whether the present situation should remain of using a second gate or not.

Action JPR

Gloucestershire Way (first hedge in after Base Lane)

8) Members agreed to not take any action at present whilst also noting this land was now under new ownership.

Action All to note

Sites for new kissing gates

9) Members agreed to order a new kissing gate from PROW after hearing that the promised donation from 'Kingsholm CC' gate had been received and the request letter had been delivered to Mrs JW. Members resolved that this kissing gate should be erected on the Severn Way ESA1A south of ESA 24.

Action PC

This site still has a stile which needs attention. RD agreed to make it safe.

Action RD

ESA 25 Stile at rear of Gardiners Farm at boundary of Moat Farm and JK's land

RD stated that the stile that needs attention could be SM's responsibility as SM has the tenure of this land.

Action JPR to see SM

ESA 23 Footway at boundary of Moat Farm and JK's land

HG had been unable to contact Jill Matthews regarding the route that is followed by walkers. 10) Members resolved to waymark the route that is used and provide a cross piece at the three bar wooden fence for the time being.

Action JPR to inform HG and arrange for works to be carried out

ESA 29/30 opposite Farren's Farm entrance Sandhurst Lane

RD stated that the five bar gate that allegedly needs adjusting to ease its opening and closing was now the responsibility of SM who now has the tenure of the field.

Action JPR to see SM

'Kingsholm CC' Kissing Gate ESA 13

The cost of the kissing gate now erected at Kingsholm CC still has to be given to PROW (GCC) I think.

Action PC

Restricted Bridleway ESA 18 Rodway Lane

RD reported that the fence adjacent to one of the kissing gates at the bottom of Rodway Lane had been removed by the owner of the land. This was welcomed by users of the Severn Way. 11) Members agreed to RD's suggestion that the kissing gate should be taken down and re-erected at the next fence north.

Action JPR to obtain an estimate of the cost.

ESA 2 Bridleway Sandhurst Hill

RD reported that the signing of the ESA 2 the bridleway for walkers viz-a-viz the Sandhurst Hill shoot had been discussed with Richard Downton who is to back to RD with his proposals.

Action RD to report to September meeting

Footpath Guide

DW to put a note in Sandhurst Facebook asking for a volunteer to design the leaflet.

Action DW