

MINUTES OF THE MEETING OF THE PARISH COUNCIL OF SANDHURST HELD REMOTELY ON 1ST JUNE 2020

Councillors

R Elliott RE

D Wilkins DW

M Williams MW

In Attendance

Clerk - P Clarke

Public 0

John Robinson JR - Footpath Officer

01.06.20 APOLOGIES

Apologies were received from C.Clr Awford, Councillors Davis and Wood

(RE took the meeting)

02.06.20 REQUESTS FOR DISPENSATION OR OTHER DECLARATIONS OF MEMBERS INTERESTS

None

03.06.20 MINUTES OF MEETING HELD ON 2ND MAY 2020

Minutes were agreed, to be signed at next meeting

04.06.20 MATTERS ARISING

Members expressed concern on the very short notice for the Road Closure

DW has put notification on social media so residents are aware, she noted there is phone number on the notice for more details

Councillors were pleased the road is being repaired

05.06.20 COUNTY COUNCILLOR REPORT

None

06.06.20 BOROUGH COUNCILLOR REPORT

- Chestnut cottage -have permission but there no mention of shop, RE noted applied for in 2018 but 18/00054/FUL was withdrawn, MW will investigate and inform RE **A: MW**
- MW will discuss Hedge on T junction that comes onto road with resident

- Fire on Base Lane - Fire Brigade were called and phone lines and Broad band have now been fixed

07.06.20 FINANCE REPORT

Clerk had forwarded Bank Reconciliation to members, this was agreed

08.06.20 To Agree annual Governance and Accountability Return 2019/20

8.1 Section 1 annual Governance Statement

8.2 Section 2 Accounting Statement

8.3 Certificate of Exemption Part 2

Members had been unable to download documents, deferred to next meeting

Future Agenda Item

09.06.20 RENEWAL OF INSURANCE

Members agreed the quote but asked that the CCTV cover be removed.

10.06.20 ACCOUNTS FOR PAYMENT

Cheques to the value of £301.40 were agreed

11.06.20 PLANNING

Update – 19/00353/FUL – CHESTNUT COTTAGE

Previously Discussed

12.06.20 STANDING ITEMS

Village green

Has been mowed, the corner by Cllr Wood has also now been cut

Recreation Ground

The Clerk confirmed there has been no response from complainant

MW noted gate is open again

13.06.20 FOOTPATHS

JR circulated report attached and highlighted :

The donation for the kissing gate

GCC have changed their supplier and we will be back of queue and not get gate till next year

Will order gate when donations are in, members agreed RE to sign circulated draft letter

The cattle proof fence needs to be inspected by RD to see if it is ok or needs to be improved

Recreation Ground - JR has not been able to contact Glos estate, JR will ask RD

There are two gates within ten metres at Mussel Lane, this creates confusion members agreed to leave it where it

Kissing gate on Base Lane near Tump cottage is no longer any use as there is no hedge - members agreed it could be a boundary so agreed RD and MW to look at it and consider at next meeting

Future Agenda Item

A: RD and MW

Walkers are not keeping to Bridleway at Downton's so need signs RE will discuss with RD, and JR will discuss with MW

We have had complaints that the Two bridges on sa7 need attention, GCC footpaths have confirmed will be done very shortly

JR noted Facebook is a good form of communication to clarify where footpaths are, There is a map at Village Hall but maybe needs a drawn map so it is made clear, DW will see if someone offers to draw it

A: DW

Members discussed where the meeting is advertised but agreed not to put on social media

JR asked for suggestions before end of financial year of where next kissing gate can go

14.06.20 CORRESPONDENCE

TBC letter

Clerk will scan and forward to members

A: Clerk

15.06.20 PARISHIONERS QUESTIONS

None

16.06.20 ANY OTHER BUSINESS FOR INFORMATION OR FOR FUTURE DISCUSSION

Advertisement of meetings:

Uploaded onto website and in Parish magazine

Agenda to go in notice Board

DW will note on Facebook when the meetings will be held

17.06.20 DATE AND TIME OF NEXT MEETING

Monday 6th July 2020 at 7.30pm

No further business and the meeting ended at 20.45

Signature of Chair.....

Date.....

DRAFT

**John Robinson's DRAFT notes on the second video meeting of Sandhurst Parish Council
Footpath Report item 13 on Monday 1 June 2020**

Words in italics were not mentioned in Council but are pertinent to these notes.

Meeting attended by, Rosemary Elliott, Debbie Wilkins, Mark Williams, and Pauline Clarke

My June report had been circulated to all members

The Chairman, Rosemary Elliott welcomed everyone

Recommendations

Members noted:

- 1) The report and the actions that were being taken by individual members.
- 2) The need to make comments asap. about any matter of concern to RD or RE.
- 3) Agreed to order a further kissing gate after the two donations totaling £150 towards the erection of the 'Kingsholm CC' gate had been received.
- 4) Approved the continuation of the Chairman and Vice Chairman taking any action necessary in these uncertain times of COVID-19.
- 5) Agreed not to produce a flyer at present.

Kissing Gate North of Ronson's on Severn Way

Members approved SB's invoice for the installation of the kissing gate of £50.

Action PC

I had not heard from RD regarding his approval to the repositioning the existing five bar metal gate which had been used as the stockproof fence. Aesthetically it could be replaced but at a cost. Members thought that if it served the purpose it was probably acceptable.

Action RD

Land to the South of the Parish

ESA 23 first hedge in from the Pound, Sandhurst Lane

JPR has been in contact with JK and the position of the stile to be installed to facilitate the permissive footpath agreed. JPR and SB have visited the site which is adjacent to a 1.3 high hedge and fence. A special high stile has been designed which had been sent today to **RD & RE** to be approved. It would be necessary to purchase timber. SB's estimate for the construction which included the purchase of materials is £120 + *my contingencies of say £20.*

JPR told members that JK's agreement to the design was still needed.

**Action RD & RE to approve design then
JPR to obtain JK's approval**

The action approved at the May meeting 'JPR to confirm with JK for his permission to accept the permissive footpath and a letter signed by RD acknowledging this', had not taken place because JK's agreement to the siting had only been given on Friday 28 May. *However JPR has had second thoughts on this original recommendation and has Emailed HG today (1st June) for her advice as to whether the letter of agreement should be sent from the Highway Authority as it permission for a permissive footpath. Copies have been sent to RD &RE.*

Action JPR to inform RD, RE &PC of out come.

Work outstanding during November 2019

Entrance to ESA 19 Mussel End (SM's land) After noting my report Members agreed to visit site and decide what action should be followed, if any, and report back to the July meeting.

Action All

Gloucestershire Way (first hedge in after Base Lane)

Members agreed to visit the site where a kissing gate is situated but not used as the adjacent gate/ hedge have been taken away some time ago. The late Mr PW had requested the gate should remain. Do members wish:

- a) to leave the situation as it is. Good for walkers but bad for local government with people thinking "What a waste of a kissing gate".
- b) to ask RW or AW to close the gap in such a manner that walkers have to use the gate.
- c) Request Mrs JW reviews the ruling given by her late husband.

And report back to the next meeting.

Action All

Sites for new kissing gates

Members agreed not to choose a site for a new kissing gate but to order one from PROW after the promised donations for the 'Kingsholm CC' gate had been received.

Action PC

Members noted that SB had completed the installation of the 'Kingsholm CC' kissing gate and his invoice had been handed to PC today by me for payment was approved.

Action PC

Members agreed to a draft letter being prepared by PC to send to the donators requesting payment which was to be signed by RD. Copies of RD's letter of thanks had been sent to PC.

Action PC

The cost of the kissing gate now erected at Kingsholm CC still has to be given to PROW (GCC) I think.

Members noted that the supplier of kissing gates to PROW is probably to be changed and therefore any delivery is likely to be in 2021 it was thought.

Action All to note.

Complaints and Separately a Flyer

The signing of the ESA 2 the bridleway for walkers viz-a-viz the Sandhurst Hill shoot. Guidance is still needed.

Action RD and MW to see JPR

Members resolved not to produce a flyer at present but to continue to use the Sandhurst Facebook as a means of communication.

DRAFT