

**MINUTES OF THE ANNUAL MEETING OF THE PARISH OF SANDHURST HELD
ON MONDAY 1st APRIL 2019
PUBLIC 6**

In attendance

Councillors R Davies RD: R Elliott RE: K Wood KW: D Wilkins DW

Clerk P Clarke

1. Chairman's Welcome

The Chairman welcomed all to the meeting

2. Apologies

C. Cllr Awford, B. Cllr Waters, C. Williams

3. Chairman's report

RD reported that he was pleased the development of 8 houses had been prevented and the removal of the fence at the recreation ground been successful

4. Minutes of the Annual Parish Meeting held on 3rd April 2018 agreed as read at previous meeting

5. Questions from Parishioners and Visitors

None

Meeting ended at 7.35pm

**MINUTES OF THE MEETING OF THE PARISH COUNCIL OF SANDHURST HELD
ON MONDAY 1st April 2019**

1086/ APOLOGIES

Apologies were received from B. Cllr Waters; C. Cllr Awford and M Williams

**1087/ REQUESTS FOR DISPENSATION OR OTHER DECLARATIONS OF
MEMBERS INTERESTS**

None

1088/ POLICE REPORT

Police had not presented a report but had promised one for future meetings

Clerk will continue to press for attendance

1089/ MINUTES OF MEETING HELD ON 4th March 2019

Agreed and signed by the Chairman

1090 /MATTERS ARISING

None

1091/ COUNTY COUNCILLOR REPORT

None

1092/ BOROUGH COUNCILLOR REPORT

None

1093/ JOINT CORE STRATEGY AND TEWKESBURY LOCAL PLAN

No update

1094/ STANDING ITEMS

Village green

Members agreed area needs to be tidied

Recreation Ground

No update

1095/ FINANCE REPORT

The Clerk circulated the financial report and it was agreed

Agreed to add KW to mandate and to remove Alan Poole

1096/ ACCOUNTS FOR PAYMENT

The cheque list to the value of £397.59 was agreed

1097/ PLANNING

18/00167/CONDIS - Land At Twigworth Tewkesbury Road Twigworth

Members agreed with comments made by Twigworth Parish council and added there will be less green space and the higher housing density will have an impact on the area. There will be an increase in traffic congestion and make Sandhurst a rat run

It will impact on flooding and members expressed concern that there had been no comment from the flooding officer, and is not what was agreed at appeal

19/00171/FUL - 1 Hill View Sandhurst Lane Sandhurst

NO OBJECTION

Decision - 19/00070/LBC - Wallsworth Hall Sandhurst Lane

Decision - 18/01144/FUL - Wallsworth Hall Sandhurst Lane

19/00276/FUL Abbots Lodge

Members requested details of the full development of the site **A: Clerk**

Members noted they were pleased it was in keeping with an agricultural building

1098/ FOOTPATHS

Report had been circulated

2 kissing gates had arrived

RD had met with landowner who had agreed to put stile in fence and volunteers to do this as soon as possible

It was agreed to put a kissing gate on the footpath by the playing field and on the Severn Way

Footpath officer had drafted a letter to all parishioners, to go with newsletter

The attached leaflet will not be distributed but be uploaded onto website and put on Notice Board

RD will email final signed letter to Clerk and find out how many copies, Clerk to arrange printing costs **A: RD and Clerk**

Noted brambles at Giles Cottage need grubbing out

1099/ Cheltenham and Cotswold Harriers Run

After recent run through the parish, Clerk will write to Harriers and ask them to inform members/runners, that they must keep to footpaths. Runners had frightened horses and have to be asked to use the path in a respectful manner, and to inform parish council of future runs **A: Clerk**

Agreed Footpath officer to liaise with GCC to fund repair of two 2 stiles in disrepair

1100/ GCC First Aid Courses to the general public

Clerk will forward suitable dates to councillors, date to be agreed by email

1101/ Report on Defibrillator and any necessary maintenance

It was noted by a resident that the pads need to be replaced this month as a matter of emergency it was agreed to purchase 2 sets for adults and 2 sets for children

It was agreed to put information on the defib on the NB

DW noted there are 10 training kits available, this will be advertised in the newsletter

Members considered an upgrade but noted this could cost up to £1200

1102/ FLY TIPPING

Recent incidences have been cleared very quickly

1103/ CLERKS REPORT

None

1104/ CORRESPONDENCE

Notices regarding spring clean was circulated

1105/ PARISHIONERS QUESTIONS

None

1106/ ANY OTHER BUSINESS FOR INFORMATION OR FOR FUTURE DISCUSSION

None

1107/ DATE AND TIME OF NEXT MEETING

Annual General Meeting Monday 13th May 2019 at 7.30pm at the Church

No further business and the meeting ended at 9.00

Signature of Chair.....

Date.....

Report to Sandhurst Parish Council

Date **Monday 1 April 2019**

Subject **Progress report on Public Field Footpath Survey and other matters reported to Public Footpath Officer**

Purpose **To give members an up to date report on the aim to achieve all public footpaths in Sandhurst being open and easy to follow and other matters**

Report by **John Robinson**

Recommendations

Members are asked to:

- 1 To note the report.
- 2 To agree proposals to a gate being placed on the boundary between Moat Farm and the Recreation Ground and a report be brought back to Council indicating the cost.
- 3 To agree to a kissing gate being erected on The Severn Way on Barrow Farm land.
- 4 To agree the contents of a draft letter which could be sent to all residents.
- 5 To consider the writing of a 'News Sheet' which could be sent to all residents.
- 6) To consider the course of action to be taken regarding the bridge on ESA 7

Waymark Posts

A plan will be displayed showing progress.

Kissing Gates

It is hoped that two kissing gates will have been delivered to Barrow Farm in the last two weeks by PROW. The remaining five kissing gates will be available in the new financial year it is hoped.

The letter which has to be signed by all farmers and landowners who may have a kissing gate erected on their boundary is attached. JR to arrange for signatures to be obtained.

PROW have asked for this to happen and have approved the letter.

At your March meeting you agreed to my recommendation that the stile on ESA 25 at rear of Gaston Cottage should be replaced with a kissing gate. I have been told by Hilary Baker, PROW, that the farmer of Moat Farm has elected to repair the stile himself. I therefore suggest that the demolished stile on the Severn Way belonging to Barrow Farm be replaced with one of the kissing gates being delivered now.

Brambles at Giles cottage

In addition to the brambles to be removed adjacent to the garage there are brambles at the double gate entrance off Sandhurst Lane. I am informed that these hide an existing stile.

Arrangements will be made to expose the stile.

JR to arrange. RD to report on removal of brambles.

Letter to all residents

A draft letter which includes alterations made by PROW is attached. Unfortunately problems still exist on ESA 23 (The Pound to Mussel End).

RD to report on action taken to date.

News Sheet Proposal

It could be said that it is important to inform residents of the tremendous amount of work undertaken by SPC month by month.

Members therefore might like to consider sending out a 'News Sheet' which could include all that in the letter above, but also what has been achieved this year such as:

*34 of the 36 public field footpaths now being available for use by the public in accordance with the DFP.

*Three kissing gates erected.

*Clearance of the tennis court fencing at the recreation ground.

*All hedges on the recreation ground receiving treatment.

*Work around the Village Green.

*?? planning applications considered and commented on.

*The grass cut on the village green, recreation ground and various verges.

*The reason for the increase in the 'rates' attributable to SPC. (including actual expenditure in 2018/19)

*Dealing with complaints regarding illegal tipping on the adopted roads in Sandhurst.

*Dealing with resident's complaints.

*Revamping the SPC Notice Board.

*Etcetera , etcetera.

Entrance from rear of the recreation ground onto ESA 27

A meeting has been held with the farmer upon whose land ESA 27, Rob Davies and myself when it was agreed that a swing gate could be erected by the Parish Council on the boundary between Moat Farm and the recreation ground anywhere between the boundary of Moat Cottage and the existing un-fenced entrance passed the kissing gate on ESA 27.

The farmer said that he would make good any fencing necessary.

Members are asked to agree how this work is to be accomplished.

Anomalies on the existing DFP

JPR will deal with this within the next six months. All to note.

Cheltenham and Cotswold Harriers

Please note the title. A meeting was held on the 5th April between the Chairman and the farmer who complained about the harriers running all over his crops.

A further meeting occurred the following day which I attended with them both. Extra signage has been placed by Simon Booth. A draft letter to the Cheltenham and Cotswold Harriers has been written and a proposed final letter will be brought to April's meeting to be signed by the Chairman.

Action RD

County Council Bridges on ESA 7 Sandhurst Lane to Wallsworth Hall

Reports have been received that the walking surface of the first two bridges in from Sandhurst Lane were very slippery in wet weather. Inspections have been made which revealed that the 200mm x 100mm x 3800mm wooden joists were rotten causing the cross pieces to slope at the ends next to the stiles. PROW were informed. A reply was received saying it was their responsibility to correct the problem if the bridge was over a stream, which the second one is, but if it was not a running stream it was the responsibility of the owner of the ditch to correct. Clearly this is the case when referring to the first bridge.

Observations of this bridge reveal that even in the wettest weather when the adjacent fields are awash with puddles no water was seen underneath the bridge. Presumably the bridge was put in to facilitate walkers having to scramble down and up the ditch which is 700mm below bridge level.

A meeting has been held between the probable 'ditch owner', JPR, and SB. It was agreed That there was not a water course here but the ditch did fill up when the R. Severn was in flood. There would not be an objection if the bridge was removed and a pipe placed in the bottom of the ditch and the ditch filled in with hardcore. However the 'ditch owner' disputed that he was the owner.

Normally it is usually the case that the ditch belongs to the owner of the adjacent hedge.

This is based on the assumption that the original excavator of the ditch digging it on his own land and then planting a hedge on the excavated material. Without seeing the deeds of the owners of both sides of the ditch this cannot be resolved accept by mutual agreement.

Members will be pleased to know that having carried out minor temporary works the bridge is safe to cross and relatively level.

Solutions

- 1) Take away and dispose of the span existing span of the bridge and fill in as above. Estimated cost will be available at the meeting.
- 2) Take away and dispose of the existing span and replace with two joists and scaffolding planks cut to size, viz 18 no. 600mm x 230mm x 25mm. Costs will be available at the meeting.
- 3) Refer back to PROW to see if they will pay for either of the above solutions as they put the bridge in initially.

John Robinson's personal notes on agenda item 1058 dealing with Public Field Footpaths considered by Sandhurst Parish Council on Monday 4 March 2019 held in the village hall

Action in italics was not mentioned in Council but is pertinent to these notes.

Meeting attended by Rob Davies (chair), Rosemary Elliott, Debbie Wilkins, Karen Wood, Cllr Mark Williams, Pauline Clarke

John Robinson introduced his report.

Detail

Members noted the points named in the report.

Waymark Posts

The progress made upon the erection of the posts was noted on the displayed plan and thanks expressed to Simon Booth for his sterling work.

Kissing Gates

JPR stated that two kissing gates were to be delivered to Barrow Farm by Rob of the PROW team, hopefully, next week As far as JPR was aware the five kissing gates still 'owing' will be made available foc. probably in the new financial year.

As only two kissing gates were being delivered, Members agreed that one be erected on the site of the stile on ESA 9 at the junction of Sophie Eaton/Mark Wood's land and the second on ESA 25 at the junction of Steve Royle/John King's land. All four named owners/farmers have to sign their agreement to this action before erection can start. JPR to arrange for this to happen.

Action All to note

JPR

Simon Booth to erect

Members agreed that Councillor Phil Alford be reminded of his intention to place the erection of three kissing gates at the junction of field footpaths and adopted highway in Sandhurst out of his personal County Council budget. John Lane, lead officer, GCC PROW team is aware of this and will negotiate direct with Councillor Alford.

Action PC

Brambles at Giles Cottage

Action RD

Letter to All Residents

JPR to produce the Draft Letter with requested alterations to date. Perhaps it may be better to write a Flyer which would include information about what the PCC has achieved this year?

Action JPR and All

Poo Bin Recreation Ground

MW reported that bin was now in operation again. Members asked what Tewkesbury Borough Council's policy is regarding the use of bins generally.

Action MW to report

Laminated TBC Dog Poo Notices

It appeared that no direct requests had been received by MW but RD said that he would be able to erect such notices on his farm. MW agreed to supply. Are they required on the Recreation Ground?

Action MW

Entrance from rear of recreation ground ont ESA 27

JPR stated that, he understood the right to make the existing entrance by means of a gate if required was lawful as neither landowner (viz. GCC & SPC) had made objection to the unfenced entrance that exists. Members felt a fenced entrance should be made using a self-closing metal gate.

Action Graeme Hunter or JPR

Published Rise in Rates of 13.8%

Everyone agreed that this was not the correct sum as agreed by SPC on ??

Action PC

Cheltenham and Gloucester Harriers

JPR's report had been circulated to all members on Sunday 3 March. RD read out the main points and all agreed that a letter should be written to Cheltenham and Gloucester Harriers expressing the concern that had been received particularly regarding the noise and speed of the runners on public field footpaths where there were also horses grazing and secondly about the importance of ensuring that accompanying dogs should be under control. Letter to be approved at April's meeting and signed by RD.

Action PC/JR

Regarding the complaint about the runners allegedly not keeping to the field footpaths RD had seen the farmer concerned. RD and JPR to meet on site.

Action RD