

...SANDHURST PARISH Council - Sample of transactions

Expenditure

| Chq no | £ | Payee | Payment Minuted & date | RFO and signatories Invoice / chq stub / payment authority (BACS, internet banking) | Bank statement | VAT | Power to spend | S.137 | OK? |
|--------|--------|-----------------|------------------------|---|----------------|-----|----------------|-------|-----|
| 581 | 171.89 | Greenfields | 693 8/5/17 | OK | OK | OK | YES | NO | YES |
| 583 | 262.67 | Community First | 693 8/5/17 | OK | OK | OK | YES | NO | YES |
| 606 | 45.00 | Steve Lewis | 778 6/11/17 | OK | OK | N/A | YES | NO | YES |
| 604 | 72.40 | PATA | 778 6/11/17 | OK | OK | N/A | YES | NO | YES |
| 611 | 50.00 | GPFA | 796 8/1/18 | OK | OK | N/A | NO | YES | YES |
| | | | | | | | | | |
| | | | | | | | | | |

Income

| Invoice and/or receipt | £ | Banked promptly | Bank statement | Ok |
|------------------------|-------|-----------------|----------------|-----|
| REM ADVICE WAYLEAVE | 70.22 | YES | 1/1/18 | YES |
| NONE (FEES) | 50.00 | YES | 30/6/17 | YES |

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